

08 December 2020 at 7.00 pm

This meeting will be held virtually via Zoom, and [livestreamed here.](#)

Despatched: 30.11.20



# Sevenoaks Joint Transportation Board

## Membership:

Chairman, District County Cllr Chard; Vice Chairman, District Cllr London

### District Council

Cllrs. Ball, Collins, McGarvey, McGregor and Roy

### Kent County Council (KCC)

County Cllrs. Brazier, Crabtree, Gough, Horwood and Lake

### Town/ Parish Council (non-voting) representative from KALC

Richard Parry  
Geoffrey Kirby

## Agenda

	Pages	Contact
Apologies for Absence		
1. <b>Minutes</b>	(Pages 1 - 4)	
To agree the Minutes of the meeting of the Board held on 15 September 2020, as a correct record.		
2. <b>Declarations of interest</b>		
3. <b>Matters Arising/Update (Including Actions from Previous Meetings)</b>		
Part A - Recommendations for decision by Kent County Council (KCC)		
Part B - Recommendations for decisions by Sevenoaks District Council		
Part C - Information Reports		
4. <b>Application for Disabled Person's Parking Bay</b>	(Pages 5 - 14)	Jeremy Clark Tel: 01732227323
5. <b>Highways Works Programme 2020/21</b>	(Pages 15 - 34)	Tel: 03000418181

## EXEMPT INFORMATION

At the time of preparing this agenda there were no exempt items. During any such items which may arise the meeting is likely NOT to be open to the public.

Dates of forthcoming meetings:

If you wish to obtain further factual information on any of the agenda items listed above, please contact the named officer prior to the day of the meeting.

Should you need this agenda or any of the reports in a different format, or have any other queries concerning this agenda or the meeting please contact Democratic Services on 01732 227000 or [democratic.services@sevenoaks.gov.uk](mailto:democratic.services@sevenoaks.gov.uk).

**SEVENOAKS JOINT TRANSPORTATION BOARD**

Minutes of the meeting held on 15 September 2020 commencing at 7.00 pm

Present: Cllr. Chard (Chairman)

Cllr. London (Vice Chairman)

Cllrs. Brazier, Gough, Lake, Collins, McGarvey, McGregor and Roy

KALC Representative Mr Parry

Apologies for absence were received from Cllrs. Crabtree and Ball

Cllrs. Canet and Osborne-Jackson were also present.

30. Minutes

That the Minutes of the meeting held on 11 March 2020 be agreed and signed by the Chairman, as a correct record.

31. Declarations of interest

No additional declarations of interest were made.

32. Matters Arising/Update (Including Actions from Previous Meetings)

The matters arising and actions were noted.

33. Request for Speed Reduction in Shoreham

The Kent County Council (KCC) Schemes Programme Manager set out the report which summarised the outcome of an investigation by Officers into the feasibility of reducing the existing National Speed Limit along Shoreham Road to 40mph. It concluded that the location and existing speed vehicles did not meet the criteria to install an enforceable 40mph speed limit.

Whilst it was concluded that KCC were not able to support the proposal, the Schemes Planning and Delivery Team had reassessed the data and further concluded it may be possible to reduce the speed limit to 50mph between the layby travelling north as far as the railway bridge and 40mph between the start of the layby 147m north of Station Road to the 30mph limit gateway towards Otford.

Members discussed the potential speed reduction. Further suggestions to ensure the safety of pedestrians in the area were made including pedestrian refuge islands and increased signage. The Schemes Programme Manager expressed an interest in visiting the area and meeting with the Parish Council.

## Agenda Item 1

### Sevenoaks Joint Transportation Board - 15 September 2020

Resolved: That the Schemes Team arrange a meeting with the Parish Council, Local District Councillor and Local Kent County Council Member to discuss the possibility of reducing the speed limit.

#### 34. Application for Disabled Person's Parking Bay

Members considered the responses to, and Officer recommendations for, the proposed disabled persons (blue badge) parking bay relating to Penenden, New Ash Green. In response to queries from Members, it was highlighted that the Amenity Committee of New Ash Green Village Association had no objection to the provision of a disabled persons parking bay in Penenden.

Resolved: That

- a) the applications for disabled persons (blue badge) parking bays
  - i) London Road, Dunton Green and Claremont Road, Hextable, (as set out in Appendix 1 to the report) which did not meet the Kent County Council's assessment criteria, and will proceed no further, be noted; and
  - ii) Claremont Road, Hextable, (as set out Appendix 2(i) to the report) which met Kent County Council's assessment criteria and had been the subject of an informal consultation with neighbours, be noted; and
- b) the application at Penenden, New Ash Green (as set out in Appendix 2(ii) to the report) be approved, and an interim disabled persons (blue badge) parking bay, be marked.

#### 35. Emergency Active Travel Fund

The Chairman, on behalf of the Schemes Planning and Delivery Manager, gave an update on the Emergency Active Travel Fund bids and work.

The Tranche 1 announcement came in June. Bold schemes such as point closures and modal filters were preferred by government. No schemes had been introduced in the Sevenoaks District under Tranche 1. Tranche 2 rules were clarified by the Department of Transport (DfT) and the bid went in on 6 August. The schemes had to be bold and no more than 5 or 6 schemes were allowed. A response from the DfT had not yet been received.

Resolved: That the report be noted.

#### 36. Station Road and High Street Otford - Request for New Waiting Restrictions

The KCC Schemes Programme Manager presented the report which outlined the discussion with the Local KCC Councillor, on the request for waiting restrictions within Station Road and High Street, Otford. It was concluded that KCC would review and reinvestigate the parking issues through collecting site data and discussions.

Members discussed the report. It was suggested that the two sites be investigated separately. The KCC Schemes Programme Manager expressed she would like to meet with Otford Parish Council to determine the particular problematic parking hotspots in Otford.

Resolved: That the report be noted.

37. Highways Works Programme 2020/21

The Board considered a report which updated them on the identified schemes approved for construction in 2019/20 with the Sevenoaks District Manager (KCC) giving any relevant updates on schemes listed.

In the knowledge that he was due to retire, the Board requested their vote of thanks to be recorded to Geoffrey Bineham, the KCC Schemes Project Manager, for his professionalism and work he had done for road safety in the Sevenoaks area.

The KCC Sevenoaks District Manager clarified that the A225 Dartford Road and B269 Kent Hatch Road schemes had been completed since the writing of the report.

Members asked questions of clarification on the approved schemes. It was requested that the laybys on Shoreham Road near Station Road, Shoreham be visited.

Resolved: The report was noted.

THE MEETING WAS CONCLUDED AT 7.50 PM

CHAIRMAN

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**APPLICATIONS FOR DISABLED PERSONS (BLUE BADGE) PARKING BAYS**

**Sevenoaks Joint Transportation Board - 8 December 2020**

**Report of:** Deputy Chief Executive & Chief Officer - Finance & Trading

**Status:** For Information

**Key Decision:** No

**Executive Summary:** The consideration of any representations received during the informal consultation to proposed disabled persons (blue badge) parking bays within the district.

**This report supports the Key Aim of:**

- Caring Communities (by providing parking facilities for disabled people)
- Sustainable Economy (by improving travel arrangements and reducing congestion)

**Portfolio Holder:** Cllr. Margot McArthur

**Contact Officer:** Jeremy Clark, Ext. 7323

**Advice to Sevenoaks Joint Transportation Board:**

That the Board notes:

- a) the applications for parking bays for disabled persons (blue badge holders) in Clarks Lane, Halstead and Top Dartford Road, Hextable, which did not meet Kent County Council's assessment criteria, and will proceed no further, set out in Appendix 1 of this report;
- b) the applications for parking bays for disabled persons (blue badge holders) in The Meadway, Sevenoaks and Cylcamen Road, Swanley, which met Kent County Council's assessment criteria, which are set out in Appendix 2 of this report;
- c) the feedback from an informal consultation with neighbours and local representatives on the successful applications in Appendix 2 of this report, together with Officers' comments.

**Reason for advice:** The disabled persons (blue badge) parking bay scheme is aimed at providing better management of the public highway, in line with current legislation and the Highway Code

## Agenda Item 4

### Introduction and Background

- 1 Kent County Council (KCC) has the power to provide on-street parking places on roads within its area for which it is the traffic authority for the purpose of relieving or preventing congestion on the public highway.
- 2 This power is frequently exercised to establish disabled persons' (blue badge) parking bays (DPPBs) close to the homes of disabled persons who would otherwise have difficulty parking near to their homes.
- 3 An application process exists, through which a person can request that a DPPB is established close to their home.
- 4 The District Council administers local requests for DPPBs on behalf of KCC, and manages and funds their provision.
- 5 KCC has produced an application form and guidance notes for requests for DPPBs, which is available for applicants to download from the District Council's website.
- 6 KCC has also produced personal and locational assessment criteria for the District Council to use when considering applications.
- 7 If an application satisfies KCC's assessment criteria, neighbours who may be affected by the provision of a DPPB are then informally consulted, and any feedback received is reported to the Joint Transportation Board, together with Officers' comments and recommendations.
- 8 If representations are received during the informal consultation, and these are upheld, the application will proceed no further.
- 9 In cases where there have been no representations or the representations received are overruled, a DPPB can be installed.
- 10 An interim DPPB is usually introduced in the first instance in residential areas on an "informal" basis, and without a traffic regulation order (TRO). This means that the DPPB can be marked on the road shortly after the application has been approved, but has no legal status and cannot be enforced.
- 11 A DPPB can be used by any vehicle displaying a current disabled persons' blue badge, and is not for the sole use of any person or vehicle.
- 12 Where there is a known pressure on parking, or a DPPB is abused by non-blue badge holders after its introduction, a TRO would be made, thereby making it enforceable.
- 13 The purpose of this report is to advise the Board on the locations of the latest applications for a DPPB received from individuals that have been evaluated in accordance with the highway authority, Kent County Council's (KCC's) assessment criteria.
- 14 For those applications that satisfied the assessment criteria, the Board is requested to consider any feedback received to the informal consultation



with the occupiers of neighbouring addresses, together with Officers' comments and recommendations.

## **Background**

- 15 Appendix 1 of this report contains details of the latest applications for a DPPB, which did not meet KCC's assessment criteria and will proceed no further. These applications relate to the following locations:
- Clarks Lane, Halstead
  - Top Dartford Road, Hextable
- 16 Appendix 2 of this report contains details of latest applications for DPPBs, which met KCC's assessment criteria and have already been the subject of an informal consultation with neighbours and local representatives. These applications relate to the following locations:
- The Meadway, Sevenoaks
  - Cyclamen Road, Swanley
- 17 Redacted details of the feedback received during the informal consultation, together with location plans, Officers' comments and recommendations, are also contained in Appendix 2.
- 18 The terms of reference for the Sevenoaks Joint Transportation Board allow it to provide advice to the Sevenoaks District and Kent County Councils, who will normally act in accordance with its views.
- 19 The purpose of this report is therefore for the Sevenoaks Joint Transportation Board to consider the feedback, in particular the representations received, together with Officers' comments/recommendations given in Appendix 2.

## **Options**

- 20 The options are to set aside or uphold some or all of the representations.

## **Key Implications**

### Financial

The costs incurred in administering local requests for disabled persons (blue badge) parking bays on behalf of Kent County Council and in managing their provision and ongoing maintenance are met by the District Council from its on-street parking account operated under the Agency Agreement with the County Council.

### Legal Implications and Risk Assessment Statement

There is no legal requirement to undertake an informal consultation, and there are no legal implications to installing an interim disabled persons (blue badge) parking bay on the public highway.

## Agenda Item 4

However, a traffic regulation order (TRO) must be made under the Road Traffic Regulation Act 1984 and a sign installed before the parking bay can be enforced, and to do this, a formal (statutory) consultation procedure must be followed in accordance with The Local Authorities' Traffic Orders (Procedure) (England and Wales) Regulations 1996. Any formal objections received during this statutory consultation would be reported to a future meeting of the Sevenoaks Joint Transportation Board.

### Equality Assessment

The recommendation of this report has a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.

### Safeguarding Children and Vulnerable Adults

The report deals with the assessment of applications for disabled persons' (blue badge) parking bays, in line with KCC's policy and assessment criteria.

#### **Appendices**

Appendix A - For Information - Applications for disabled persons parking bays which did not meet Kent County Council's assessment criteria.

Appendix B - For Advice - Applications for disabled persons (blue badge) parking bays which met Kent County Council's assessment criteria, including redacted details of the feedback received during the informal consultation, together with location plans, Officers' comments and recommendations.

#### **Background Papers**

[The Equality Act 2010](#)

[The Traffic Signs Regulations and General Regulations 2016](#)

[The Road Traffic Regulation Act 1984, as amended.](#)

[The Traffic Management Act 2004, as amended.](#)

[The Highway Code](#)

**Adrian Rowbotham**

**Deputy Chief Executive and Chief Officer - Finance & Trading**

**APPENDIX 1 - FOR INFORMATION**  
**Applications for disabled persons' parking bays which did not meet**  
**Kent County Council's assessment criteria**

REQUESTED LOCATION	REASON DECLINED
<b>HALSTEAD</b>	
Clarks Lane (section fronting nos. 30-36)	KCC's assessment criteria require that the disabled applicant is in receipt of appropriate benefits (e.g. higher rate of Disability Living Allowance, Attendance Allowance or enhanced mobility component of Personal Independence Payment). This is not applicable in this case.
<b>HEXTABLE</b>	
Top Dartford Road (section fronting nos. 52-58)	KCC's assessment criteria requires that the minimum width of the carriageway is 5.5m, which is not the case.

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APPENDIX 2 - FOR INFORMATION

Application for a disabled persons (blue badge) parking bay which meets Kent County Council’s assessment criteria, together with a location plan and Officers’ comments

SEVENOAKS: The Meadway



INFORMAL CONSULTATION FEEDBACK

1. We have received notification of an application for a Disabled Persons Parking Bay in our road, The Meadway, Sevenoaks. The positioning of this bay is very close to our house and whilst we have no objection to the proposed Disabled Bay, we do have the following point to make.  
  
A couple of years ago we wrote to you stating that parking was now becoming more difficult due to residents having more than one car whereas quite a few previous residents had no cars. We suggested that lines be painted at the end of the road to create 5 clear parking bays. This would ensure the maximum amount of cars could park. This was the response we received:  
  
*Whilst I understand the reason for your request, we would usually only mark parking spaces on the highway if there were parking controls in operation, such as limited wait restrictions, which is not the case here, and would probably have to take into consideration the vehicles that park there when setting the width of the spaces, which could reduce the capacity.*

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### APPENDIX 2 - FOR INFORMATION

Application for a disabled persons (blue badge) parking bay which meets Kent County Council's assessment criteria, together with a location plan and Officers' comments

	<p><i>To resolve this issue, you could try to have a friendly word with the people concerned, as you may find that they were unaware of the parking situation and perhaps simple courtesy and communicating your issue will resolve the situation.</i></p> <p>We did have a friendly word, in the form of a letter, to our neighbours and generally things have been a lot better. It is however visitors to the road that sometimes are not considerate to others or do not realise the impact parking leaving large gaps creates.</p> <p>We are therefore using this opportunity to ask you to rethink painting lines when you paint the Disabled Bay. We do however only want lines if 5 bays are created (including the disabled one).</p> <p>If the above is not possible we hope that the Disabled Bay will be no wider than 1/5th of the total area. This road cannot afford to lose parking spaces when they are at a premium.</p>
2.	<p>Whilst I do not object to the proposal of the installation of a disabled persons parking bay as detailed on The Meadway plan, I do have issues regarding the availability of parking on The Meadway.</p> <p>In recent years it has become very difficult to park on the Meadway and I sometimes have to park in the next road, Pontoise Close. This is hugely inconvenient whilst trying to unload shopping and small children from the car to the house. Whilst, I was aware when I bought my house it didn't have vehicular access, the situation is becoming worse. It is worsened more by large commercial vehicles parking on the road which with their long wheel base can easily consume nearly two parking spaces, therefore, reducing overall parking spaces further. At times, some residents revert to parking on the pavement. During the day commuters are known to park their cars on The Meadway and walk to the station, but the problem is worse in the evening when residents arrive home from work. The situation is only going to get worse as families expand, children grow up and the number of cars per household increase.</p> <p>The land in front of the six houses at the top of The Meadway is I think owned by the Parish Council, but we as residents maintain it. This land could at a cost be excavated and remodelled to create an extension of The Meadway to allow the six houses to drive up to and park on their own front gardens and alleviating parking issues.</p> <p>I wondered if this proposal had been risen/discussed before and if it had potential to be considered?</p>
3.	SDC Councillor M Canet - No comments.

APPENDIX 2 - FOR INFORMATION

Application for a disabled persons (blue badge) parking bay which meets Kent County Council's assessment criteria, together with a location plan and Officers' comments

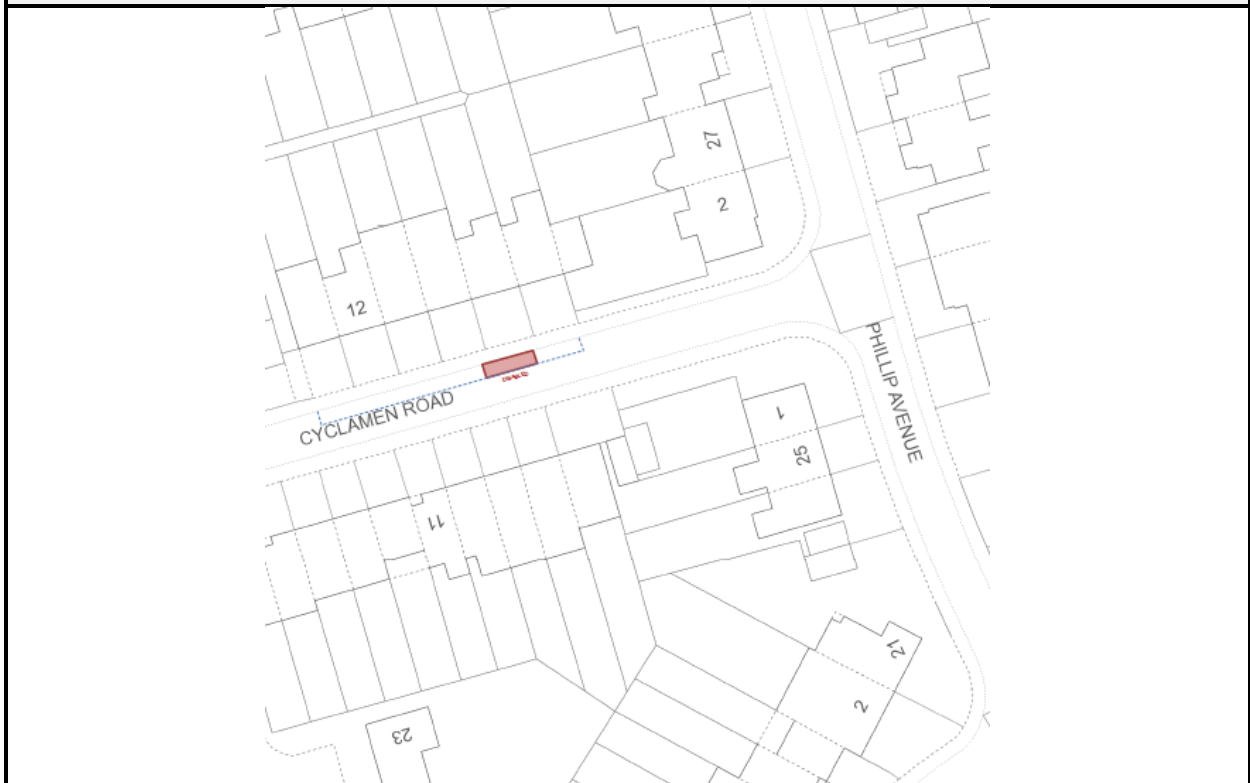
OFFICERS' COMMENTS
<p><b>COMMENTS</b></p> <p>Applications for disabled persons (blue badge) parking bays (DPPBs) are often made because a disabled resident experiences problems parking on-street near their home, which due to limited mobility can reduce accessibility and social inclusion.</p> <p>The applicant meets KCC's personal assessment criteria for a DPPB, so unless there are compelling reasons to do so, it would be difficult for the Board not to approve it, as this would be open to challenge for breaching the Equality Act.</p> <p>With regard to Comment 1, the width of the parking area in which the proposed parking bay will be sited is approximately 12m. The minimum width, set nationally by the Department for Transport, for a standard DPPB installed at right angles to the kerb is 3.3m. The proposed parking bay will therefore be wider than 1/5<sup>th</sup> of the parking area.</p> <p>The land at the end of The Meadway referred to in Comment 2 is neither public highway nor is it in the ownership of SDC/KCC, and hence the provision of off-street parking there for private residents is not within the control of either organisation.</p>

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### APPENDIX 2 - FOR INFORMATION

Application for a disabled persons (blue badge) parking bay which meets Kent County Council's assessment criteria, together with a location plan and Officers' comments

#### SWANLEY: Cyclamen Road



#### INFORMAL CONSULTATION FEEDBACK

1.	SDC Councillor C Barnes - I can see no problem with this.
2.	KCC Councillor M Horwood - Thanks for this. I have no objections

#### OFFICERS' COMMENTS & RECOMMENDATION

##### COMMENTS

This application for a disabled persons (blue badge) parking bay meets personal and locational assessment criteria.

No adverse comments were received during the informal consultation with occupiers of neighbouring addresses and local representatives.



**To:** Sevenoaks Joint Transportation Board  
**By:** KCC Highways, Transportation & Waste  
**Date:** 8<sup>th</sup> December 2020  
**Subject:** Highway Forward Works Programme – 2019/20 onwards  
**Classification:** Information Only

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Summary: This report updates Members on the identified schemes approved for construction

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## 1. Introduction

This report provides an update and summarises schemes that have been programmed for delivery in 2019/20.

Kent County Council has agreed a substantial increase in the budget for planned highway works over the next three years, and as a result we are still in the process of identifying and designing schemes for inclusion in our full Year One to Two (2019/20 and 2020/21) and Year Three to Five (2021/22 to 2023/24) programmes. Because of this, we have decided to publish an interim programme, and to publish the full programmes later this year. For some assets this interim programme covers approximately the first six months of 2019/20, whilst for others it includes most of the works planned for the whole year.

This programme is subject to regular review and may change for a number of reasons including budget allocation, contract rate changes, and to reflect KCC's changing priorities. The programme and extent of individual sites within the programme may also be revised following engineering assessment during the design phase.

**Road, Footway & Cycleway Renewal and Preservation Schemes** – see Appendix A

**Drainage Repairs & Improvements** – see Appendix B

**Street Lighting** – see Appendix C

**Transportation and Safety Schemes** – see Appendix D

- **Casualty Reduction Measures**
- **Externally funded schemes**
- **Local Growth Fund**

**Developer Funded Works** – see Appendix E

**Bridge Works** – see Appendix F

**Traffic Systems** – see Appendix G

**Combined Member Fund** – see Appendix H

## Conclusion

1. This report is for Members' information.

## Agenda Item 5

### Contact Officers:

The following contact officers can be contacted on **03000 418181**

Richard Emmett	Highway Manager West Kent
Mike Payton	Sevenoaks District Manager
Sue Kinsella	Street Light Asset Manager
Earl Bourner	Drainage & Structures Asset Manager
Alan Casson	Senior Asset Manager
Toby Butler	Traffic & Network Solutions Asset Manager
Emma Green	Schemes Programme Manager
Jamie Hare	Development Agreements Manager

**Appendix A – Road, Footway and Cycleway Renewal and Preservation Scheme**

The delivery of these schemes is weather dependent; should it prove not possible to carry out these works on the planned dates, new dates will be arranged and the residents will be informed by a letter drop to their homes.

<b>Machine Resurfacing – Contact Officer Mr Byron Lovell</b>			
<b>Road Name</b>	<b>Parish</b>	<b>Extent of Works</b>	<b>Current Status</b>
A225 Dartford Road	Sevenoaks	Pembroke Road to Mount Harry Road	Completed
B269 Kent Hatch Road	Westerham	From County Boundary to B2026 Hosey Common Road	Completed
B2027 Four Elms Crossroads	Hever	60m on All Approaches to Crossroads	Completed
A224 London Road	Dunton Green	Station Road to Aisher Way	To be programmed early 2021
B2026 Main Road	Crockham Hill / Edenbridge	Dennettsland Road to Wellingtonia Way	To be programmed early 2021
<b>Footway Improvement - Contact Officer Mr Neil Tree</b>			
<b>Road Name</b>	<b>Parish</b>	<b>Extent and Description of Works</b>	<b>Current Status</b>
Laburnum Avenue,	Swanley	Footway Resurfacing – Full length	Works commenced and on-going.
Telston Lane,	Oxford	Footway Resurfacing – Full length	To be designed and programmed
Hever Road,	Edenbridge	Footway Protection – From the junction with Mill Hill to the property called “The Old Manse”	Completed
Sounds Lodge	Swanley	Footway Protection – Full length	Completed

**Appendix B – Drainage Repairs & Improvements**

<b>Drainage Repairs &amp; Improvements - <i>Contact Officer Earl Bourner</i></b>			
<b>Road Name</b>	<b>Parish</b>	<b>Description of Works</b>	<b>Current Status</b>
A20 London Road	West Kingsdown	Rehabilitation of existing drainage system together with improvements to drainage system pipe layout. All soakaways have been fully cleaned out and have had deep bored soakaway liners replaced. Bund installed at field edge to reduce future run-off onto the highway. These works will significantly reduce flood risk to this location.	Works Completed. Continuing to monitor performance
Chevening Road	Chipstead	Repairs and improvements to existing system at junction with High Street to prevent highway flooding	Job to be raised for lock down cover on manhole which is displaced during heavy rainfall.
St Marys Road	Swanley	CCTV survey to identify faults in drainage system causing frequent highway flooding at junction with Southern Place/Hart Dyke Road	Soakaway located in Hart Dyke Road, which is outfall to system, requires cleansing. Sent to maintenance team to request clearance when budget is available
Azalea Drive	Swanley	Soakaway has been cleansed and condition assessed; Contractors report soakaway may not be functioning correctly, further investigation required	No further reports of flooding since previous works
Hartfield Road	Edenbridge	Installation of one new gully outside Brook Street Farm to prevent private property flooding. CCTV survey of whole drainage system in vicinity of the same to identify any faults causing highway flooding	Site added to forwards works programme for drainage improvement. With engineer to progress
New Road	Penshurst	Kerbing works to alleviate flooding to private property at Burzes Cottages. Investigation ongoing to re-route exiting gully into culvert rather than discharging directly into garden of 4 Burzes Cottages.	Kerbing works completed Jan 2020. Further investigation ongoing re. culvert
Eynsford Road	Farningham	Ongoing investigation into flooding outside no's 3-8. System runs through private lane between Eynsford Road and Till Avenue and believe the blockage to be here	Full cleansing and all repairs completed. Report of continued flooding although improved. Soakaway infiltration testing

## Agenda Item 5

			booked for 9 <sup>th</sup> Nov weather dependent
Shacklands Road	Shoreham	Installation of kerbing and carriageway reprofiling to prevent highway surface water entering Sevenoaks District Council Mildmay Depot. CCTV survey of existing drainage system	Works complete, no further reports of flooding since completion
Valley Road	Fawkham	Completion of CCTV survey previously attended 23/04/2020 to identify any faults contributing to flooding at jw Sun Lane	CCTV complete 31/07/2020. Report returned and requires review on site for repairs
Chevening Road	Chevening Sevenoaks	A previous survey has shown possible damage to drainage system. Another CCTV survey has been raised to assess the condition of the rest of the system to the outfall. Once the survey has been completed, it can be assessed for the need of any further work required. Chevening Road CCTV is the section leading to Chevening House.	Works completed. Engineer to review need to lining of full system for future resilience against damage and root ingress
Cranleigh Drive	Swanley	To investigate an existing soakaways condition. Ground around the soakaway appears to be starting to move.	Works to replace failing assets now complete
Watercroft Road	Halstead	Surface and field water running through and around properties. Proposed alterations to kerb line, repairs and improvement to existing drainage as discussed with residents. KCC's Flood and Water Management Team are looking into measures to reduce field run-off in consultation with the landowner.	Works completed. Additional work on London Road to follow. FWM Team continuing to attempt contact landowner. Further work to clear the drainage pond at junction of London Rd is to be programmed shortly
Plymouth Drive	Sevenoaks	Plymouth Drive in Sevenoaks, near junction with Knole Road ongoing flooding issues	Further assessments carried out, with schemes engineer to raise works order for replacement soakaways
High Street	Eynsford	Water showing at j/w Bower Lane/War Memorial	Replacement of filter drain now completed

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High Street	Farningham	Works to undertake repair of defects in highway drainage combined with improvements to reduce risk of flooding to adjacent cottages from highway run-off.	Works substantially complete between River Bridge and Dartford Road. Further works required between Dartford Road and Sparepenny Lane to address non-critical defects including utility damage. Ongoing
Wellers Town Road	Chiddingstone Hoath	Long standing water showing on carriageway, initial investigation carried out 12/13 Oct 2020 identified land drainage pipe surcharging where ditch has been lost. Further works to install dished channels to restore flow of water to stream (historical outfall point).	Job due to be raised under road closure TBC
Randles Lane	Knockholt	Ditch regrading/clearance to alleviate highway and property flooding.	Road closure booked to commence 04/11/2020
Orchard Close and Queens Drive	Sevenoaks	Flooding of residential property Identified issue with existing drainage. Assessment for repairs completed and works order raised.	Job passed to contractor

**Appendix C – Street Lighting**

Structural testing of KCC owned illuminated sign has identified the following as requiring replacement. A status of complete identifies that the column replacement has been carried out. Programme dates are identified for those still requiring replacement.

<b>Street Lighting Column Replacement – <i>Contact Officer Sue Kinsella</i></b>			
<b>Road Name</b>	<b>Parish</b>	<b>Description of Works</b>	<b>Status</b>
High Street, Sevenoaks	Sevenoaks	Replacement of 3 columns	Complete
Tonbridge Road	Sevenoaks	Replacement of 1 column	Complete
Orpington Bypass Road	Badgers Mount	Replacement of 1 feed pillar	Complete
London Road	Sevenoaks Weald	Replacement of 5 Columns	2 complete, 3 remain - due to be completed by end Dec 2020
London Road	Dunton Green	Replacement of 2 Columns	1 complete 1 remaining
London Road	Riverhead	Replacement of 2 Columns	Complete
Tonbridge Road	Sevenoaks Weald	Replacement of 1 Columns	due to be completed by end Dec 2020
London Road	Dunton Green	Replacement of 2 Belisha Beacon Post	Remedial work left to complete
High Street	Edenbridge	Replacement of 13 wall mounted feed points, with 11 feed pillars and 2 columns	Work in progress – due to be completed by end Dec 2020
Conifer Way	Swanley	Replacement of 8 Columns	Complete
Top Dartford Road	Hextable	Replacement of 4 pole brackets with columns	Due to be completed be end March 2021
Hillingdon Avenue	Sevenoaks	Replacement of 1 Column	due to be completed be end Dec 2020
Westerham Road	Bessels Green	Replacement of 1 Column	Complete
Westerham Road	Jw A21	Replacement of 1 Column	due to be completed by end Dec 2020
London Road	Halsted	Replacement of 1 Column	Complete

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Montgomery Road	South Darenth	Replacement of 3 Columns	Complete
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**Appendix D – Transportation and Safety Schemes**

**Casualty Reduction Measures**

The Schemes Planning & Delivery team is implementing schemes within Sevenoaks Borough, in order to meet Kent County Council's (KCC) strategic targets (for example, addressing traffic congestion or improving road safety). Casualty reduction measures have been identified to address a known history of personal injury crashes. Current status correct as of 22<sup>nd</sup> October 2020.

Location	Parish	Description of Works	Lead officer	Current Status
A25 Westerham Road junction with A21 slip roads and Westerham Road,	Chevening/ Bessels Green	Development of potential Crash Remedial Scheme to improve the current junction layout and enhancements to the signage and road markings.	Whitney Gwillim	Scheme has been completed on site. Stage 3 safety audit received October 2020. Currently pending review and response.
A20 junction with Scratchers Lane, Farningham	Farningham	Development of potential Crash Remedial Scheme to improve the current junction layout and enhancements to the signage and road markings.	Whitney Gwillim	Scheme has been completed on site. Stage 3 safety audit reviewed and responded to October 2020. Currently pending a site visit during wet weather conditions to confirm that drainage is adequate.
B2211 Sundridge Road Junction with Chevening Road, Chevening	Chevening	Development of potential Crash Remedial Scheme to improve junction safety, enhancements to the warning signs, installation of HFS and refresh all road markings.	Whitney Gwillim	Scheme has been completed on site. Stage 3 safety audit reviewed and responded to September 2020.

**Integrated Transport Schemes** – all other LTP funded non-casualty reduction schemes

Location	Parish/Ward	Description of Works	Lead officer	Current Status
A25 Bradbourne Vale Road,	Sevenoaks	Development of potential LTP Scheme to introduce a	Whitney Gwillim	Scheme has been completed

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Sevenoaks		new pedestrian crossing point and narrow the carriageway through road markings to reduce traffic speeds.		on site. Currently awaiting stage 3 safety audit (anticipated November / December 2020).
B2211 and Chevening Road, Chevening	Chevening	Proposed 40mph speed limit on the approaches to the junction and the entire length of Chevening Road to Chipstead village	Whitney Gwillim	Site marked up with contractor. Works currently anticipated to be complete on site by start of December 2020.
B2026 Hartfield Road, Edenbridge	Edenbridge	Installation of bend warning signs, enhancement to existing signs and SLOW road markings.	Whitney Gwillim	Scheme is almost complete on site. One damaged sign still to be replaced.
<b>Location</b>	<b>Parish/Ward</b>	<b>Description of Works</b>	<b>Lead officer</b>	<b>Current Status</b>
B2026 Hosey Hill, Westerham	Westerham	Hardstanding and signage for mobile safety camera unit	Whitney Gwillim	Detail design complete. Works instruction to be raised in November 2020 to contractor for speed camera warning signs to be installed.
A225 Sevenoaks Road, Otford	Sevenoaks	Replacement of incorrect 40mph speed limit signs	Whitney Gwillim	Detail design complete. Works instruction to be raised in November 2020 to contractor for speed limit signs to be installed.

St Johns School, Bayham Road and surrounding roads	Sevenoaks	Introduction of a 20mph speed limit	Whitney Gwillim	Site marked up with contractor. Works currently anticipated to be complete on site by start of December 2020.
Sevenoaks Primary School, Bradbourne Road, and surrounding roads	Sevenoaks	Introduction of a 20mph speed limit	Whitney Gwillim	Site marked up with contractor. Works currently anticipated to be complete on site by start of December 2020.

**Externally Funded Schemes**

The Schemes Planning & Delivery team is implementing schemes within the borough of Sevenoaks funded by external corporations whilst still meeting KCC's strategic targets with the road network.

<b>Externally Funded Schemes – Contact Officer: Fiona Paine</b>			
<b>Road Name</b>	<b>Description of Works</b>	<b>Source of Funding</b>	<b>Current Status</b>
No works planned			

**Local Growth Fund**

**Local Growth Fund programme update for Sevenoaks Borough**

The Department for Transport (DfT) added £100m to the Local Growth Fund (LGF) pot in order to fund Local Sustainable Transport Fund Style schemes. KCC subsequently submitted four Local Sustainable Transport Fund (LSTF) capital bids 1) East Kent – A network for Growth, 2) Kent Thameside – Integrated door-to-door journeys and 3) West Kent – Tackling Congestion. The fourth was for Tonbridge Town Centre Regeneration, which included a highway improvements scheme in the Lower High Street as well as additional LSTF style measures. The objective of all of the capital bids is to boost economic growth by decreasing carbon emissions and reducing congestion.

The Kent Thameside, West Kent and Tonbridge Town Centre Regeneration bids were all successful. The schemes aim to:

- improve access to employment and services
- reduce the need to travel by the private car
- enhance pedestrian, cycle and public transport facilities
- improve sustainable transport connections

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The following schemes have been submitted as part of the successful Kent Thameside LSTF this financial year.

Scheme	Status
<p><b>Swanley Train Station - Forecourt Improvements</b></p>	<p>The Swanley Station forecourt scheme includes the refurbishment of the station building, improvement to the forecourt on the South Side of the station to improve the walking route through the forecourt onto the overbridge, extension of the North Side entrance to create a more visible station entrance improved cycle storage, signage and implementation of a one-way system on Station Approach (TRO to be progressed). Resurfacing of Station Approach to be completed as part of scheme. New tenancy premises will be created as part of the increased ticket office and booking hall area. The Tender for construction was issued to a number of pre-qualified suppliers with a return date of 21<sup>st</sup> February 2020. These suppliers provided tender submissions for the project in mid-February and a period of review ensued including interviews with the short-listed bidders. The evaluation process was nearing completion in early March when the Covid-19 pandemic started to materially impact general business activities. On this basis, SE asked all bidders to confirm they remain interested in competing for the scheme and if so, how their original submission is impacted by the current Covid-19 restrictions in a number of areas including: their proposed methodology, impact on their proposed programme and the resultant impact on costs. The revised submissions have been received and reviewed and recommendation report produced. The Contract has been awarded to WPB Contractors Ltd and site set up has commenced with the site cabins delivered to site and hoarding erected, so the site is secure. Works to commence early November 2020. Resident have been send a letter to update on programme. South Eastern to commission pre-scheme passenger surveys so monitoring data can be gathered pre-construction. South Eastern continuing to work on disabled access footbridge option with consultants, high level feasibility report to be issued in early 2021 (this will not be funded as part of the scheme). Monthly update meetings are held with all stakeholders.</p>

**Appendix E – Developer Funded Works**

<b>Developer Funded Highway Works (Section 278 Works)</b>				
<b>File Ref.</b>	<b>Road Name</b>	<b>Parish</b>	<b>Description of Works</b>	<b>Current Status</b>
SE 2083	Crowhurst Lane	West Kingsdown	Provision of traffic calming measures in Crowhurst Lane together with signing and bollards to enable pedestrian access to new development. Also resurfacing part of Crowhurst Lane in vicinity of new development	Works complete and now adopted
SE003282	60 TO 64 Dawson Drive Hextable		Stopping up of footway and relocation of footway, new bellmouth.	Remedial works required before they can go on maintenance.
SE003323	St Mary's Road Swanley		Bellmouth only	Remedial works required before they can go on maintenance.
SE003360	Trinity School, Seal Road Sevenoaks		Two new bellmouths	Works completed waiting Road Safety Audit 3.
SE003068	A6611 166 High Street			I have seen any proposals
Se003069	Oakley Park			Tie into section 38
SE3070	Crematorium A6228 - Dartford			No details yet
SE003050	Rowhill Road	Hextable	New bellmouth entrance for private car park to allow for school parking. Includes new pedestrian crossings with tactile paving and keep clear parking restrictions. Additional minor footway improvements	Remedial works required but Gen2 unwilling to carry out works required. Matter has been elevated to Tim Read (Head of Transportation) to resolve with counterpart in Gen2.
SE003051	Old Fox's Garage Site A224 Orpington By-pass and Old London Road, Badgers Mount	Badgers Mount	Minor highway improvements including kerb realignment and footway works in connection with conversion of old garage to care home. Also	Works complete and in maintenance

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			includes road surfacing in front of existing bus shelter in old London Road. Improvements to PROW funded by S.106 agreement.	
Se003072	Azalea Drive Swanley			Pedestrian crossings in discussions
SE003298	Ryewood			Bellmouth works complete in maintenance.
SE 003055	Millfields, London Road	West Kingsdown	New Bellmouth entrance to residential properties and improvements to footway including tactile paving	Woks completed and put into a year's maintenance. Japanese knotweed discovered on site. Barrired off and is being reviewed for treatment.
SE 003056	Grassy Lane	Sevenoaks	New Bellmouth entrance to private drive with modifications and improvements to the footway and pedestrian crossing points	Still in maintenance period.
SE 003058	Station Road B2026 / Four Elms Road and minor improvements in St John's Way, Edenbridge	Edenbridge	New right turn lane and pedestrian islands on existing and new zebra. Includes associated road markings, anti-skid surfacing and road widening and speed cushions in St John's Way	In maintenance
SE 003060	98-116 London Road, Sevenoaks	Sevenoaks	New bell mouth access and minor footway alterations	Technical Assessment and Approval granted. Works have started. Waiting for structures to approve a wall. Then the letter of agreement can be signed. Structures agreed the wall design, site has technical approval just waiting for the agreement to be signed. No further update.

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SE003413	Warren Court Farm Knockholt Road, Halstead	Halstead	Improve farm bellmouth by moving the radios kerbs.	Works on site.
SE 003063	Old Peugeot Garage Site, Otford Road A225	Otford	New Aldi Store including entrance into car park, alterations to Otford Road including new right turn lane and central reservation and a new entrance to parking area adjacent to A225	Waiting for Phase 2 to start. Before phase 1 gets certificate 1, the site is yet to start it maintenance period.  Phase two works on site Linked to SE003190
SE 003064	Pembroke Road/High Street/Suffolk Way, Sevenoaks	Sevenoaks	Alterations to the signalled crossroads at junction of High Street/Pembroke Road/Suffolk Way including minor modifications to the road layout and entrance to car park	Works complete and adopted
SE 003066	Mont St Aignan Way, Edenbridge	Edenbridge	New Access onto Mont St Aignan Way and closure of existing access that requires TRO	Now in the maintenance period. Waiting for development to finish so I can issue certificate 2 and adopt.
SE003173	St Johns Way opening	Four Elms	New access onto St Johns Way from the Bellway site off Enterprise way.	Works completed. In maintenance.
SE003131	Mussenden Lane	Farningham	New Bellmouth	Works Completed, in Maintenance

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### Appendix F – Bridge Works

<b>Bridge Works – Contact Officer: Earl Bourner</b>			
<b>Road Name</b>	<b>Parish</b>	<b>Description of Works</b>	<b>Current Status</b>
No works planned			



**Appendix G – Traffic Systems**

There is a programme of scheduled maintenance to refurbish life expired traffic signal equipment across the county based upon age and fault history. The delivery of these schemes is dependent upon school terms and holiday periods; local residents, businesses and schools will be informed verbally and by a letter drop of the exact dates when known.

<b>Traffic Systems - <i>Contact Officer: Toby Butler</i></b>		
<b>Location</b>	<b>Description of Works</b>	<b>Current Status</b>
London Road / Pembroke Road	Renewal of traffic signal-controlled junction	Completed September 2020

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### Appendix H - Combined Member Grant programme update

#### Member Highway Fund programme update for the Sevenoaks Borough

The following schemes are those, which have been approved for funding by both the relevant Member and by Simon Jones, Director of Highways, Transportation and Waste. The list only includes schemes, which are

- in design
- at consultation stage
- about to be programmed
- Recently completed on site.

The list is up to date as of 22<sup>nd</sup> October 2020

The details given below are for highway projects only. This report does not detail

- Contributions Members have made to other groups such as parish councils
- highway studies
- traffic/ non-motorised user surveys funded by Members.

More information on the schemes listed below can be found by contacting the District Manager for the Sevenoaks Borough.

#### **Roger Gough – Darent Valley**

<b>Scheme</b>	<b>Status</b>
No current schemes	NA

#### **Nick Chard – Sevenoaks East**

<b>Scheme</b>	<b>Status</b>
No current schemes	NA

#### **Peter Lake – Sevenoaks South**

<b>Scheme</b>	<b>Status</b>
No current schemes	NA

#### **Margaret Crabtree – Sevenoaks Central**

<b>Scheme</b>	<b>Status</b>
St Johns Primary School and Sevenoaks Primary School. 20mph speed limit.	Site marked up with contractor. Works currently anticipated to be complete on site by start of December 2020.

#### **Michael Horwood – Swanley**

<b>Scheme</b>	<b>Status</b>
No current schemes	NA

#### **David Brazier – Sevenoaks North East**

<b>Scheme</b>	<b>Status</b>
No current schemes	NA



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### **1.1 Legal Implications**

1.1.1 Not applicable.

### **1.2 Financial and Value for Money Considerations**

1.2.1 Not applicable.

### **1.3 Risk Assessment**

1.3.1 Not applicable.

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**Contacts: Richard Emmett / Mike Payton 03000 418181**